

## **MBA (Business Economics) Admission, 2018-19**

### **Important Instructions for Fees Refund (withdrawal process)**

#### **Fees Refund process for MBA (BE) Programme, 2018-19:"**

#### **Withdrawal process involves the following Steps :**

1. Fill two withdrawal forms properly. ( for Library fees and Tuition fees refund)
2. Paste two revenue stamps of Rs. 1 on the form at the place of Signature
3. Attach the photocopy of fees receipt on each form separately.
4. **Attach the photocopy of cancelled cheque**. Account should be in the name of Candidate only. No other account detail will be entertained.

***NOTE : THE WITHDRAWAL PROCESS WILL BE COMPLETE ONLY AFTER STEPS 1, 2, 3 AND 4 HAVE BEEN FOLLOWED.***